

# Martyn's Law Checklist for Employers



Ensure your business is prepared for the introduction of Martyn's Law by following this comprehensive checklist. Compliance will not only help meet legal obligations but also enhance workplace safety and emergency preparedness. Review your compliance with our useful checklist...

## Martyn's Law Checklist

### 1. Determine Your Venue's Tier

- ☐ Identify whether your premises fall under the Standard Tier (200-799 capacity) or Enhanced Tier (800+ capacity).
- ☐ Assess whether your venue is classified under the mandatory categories, such as hospitality, entertainment, or public spaces.

### 2. Develop a Security & Emergency

- ☐ Conduct a Risk Assessment to identify vulnerabilities and potential threats.
- ☐ Create a Security Plan that includes procedures for:
  - Evacuation and lockdown
  - Emergency communication
  - Crowd control and access management
- ☐ Implement security measures such as CCTV, bag searches, and staff identification protocols (Enhanced Tier only).
- ☐ Document compliance measures and keep records for regulatory checks.

### 3. Train Key Personnel in First Aid & Emergency Response

- ☐ Ensure First Aid at Work (FAW) training is completed by key employees.
- ☐ Provide First Response Emergency Care (FREC 3) training for staff in high-risk areas.
- ☐ Train security and frontline staff in Trauma Risk and Management (TRaM) training for mass casualty incidents.
- ☐ Appoint and train Mental Health First Aiders to provide psychological support after traumatic incidents.

### 4. Equip Your Workplace with Essential First Aid Supplies

- ☐ Stock Public Access Trauma (PACT) Kits for immediate response to mass casualty incidents.
- ☐ Install Automated External Defibrillators (AEDs) and ensure staff are trained in their use.
- ☐ Secure AED Cabinets for easy access in case of cardiac emergencies.
- ☐ Provide Major Incident Response Kits for venues under the Enhanced Tier.

### 5. Prioritise Employee Mental Wellbeing

- ☐ Implement a post-incident support plan to provide psychological assistance to affected employees.
- ☐ Ensure Mental Health First Aid trained staff are available on-site.
- ☐ Provide access to professional counselling and trauma support resources.

### 6. Stay Informed & Review Compliance Regularly

- ☐ Keep up to date with government guidelines and legal updates on Martyn's Law.
- ☐ Schedule regular emergency drills for staff and security personnel.
- ☐ Review and update risk assessments and security plans at least annually.
- ☐ Maintain records of training, security measures, and compliance efforts for auditing purposes.

**Ensure your team is prepared by distributing this checklist across your organisation**



**Contact us at [info@amlskills.com](mailto:info@amlskills.com)  
or call us on 0151 257 5138 to discuss your training needs.**